

LUNENBURG COUNTY SCHOOL BOARD

Lunenburg County Board of Education



Post Office Box 710
Kenbridge, Virginia 23944

School Board Office
(434) 676-2467

Fax
(434) 676-1000

May 2, 2018

Mrs. Tracy M. Gee
County Administrator
11512 Courthouse Road
Lunenburg, VA 23952

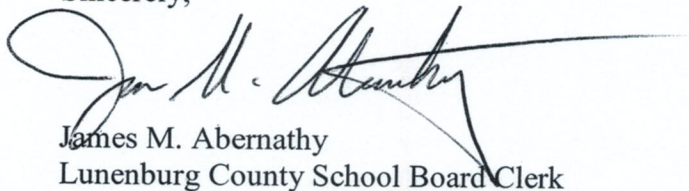
Dear Mrs. Gee:

Enclosed you will find invoices for two stand-alone classroom HVAC units and one heat pump with accompanying air handler. The other items listed on the invoices are materials affiliated with the installation of the units. The invoices have been paid and the Lunenburg School Board is submitting copies for reimbursement.

Also included is a bid for a new 77 passenger school bus. The School Board is requesting the capital fund for FY18 be utilized for the purchase of the new bus. After July1, we will submit another bid for a new school bus for FY19.

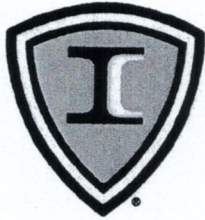
Thank you so much for your support regarding these requests.

Sincerely,



James M. Abernathy
Lunenburg County School Board Clerk

Pc: Mr. Charles M. Berkley
Superintendent



March 16, 2018

Kingmor Supply, Inc.

The School Bus, Parts & Seat People

6187 South Valley Pike
Mt. Crawford VA 22841
Phone: (800) 782-4474
Fax: (540) 433-0099

11850 Livingston Road
Manassas, VA 20109
Phone: (703) 335-9970
Fax: (703) 335-9973

Lunenburg County Public Schools
ATTN: Mr. Charles Berkley
1009 Main Street
Kenbridge, VA 23944

RE: IC CE 77-Passenger

Pursuant to State Contract #E194-73321-MA2057, we are pleased to offer the following for delivery, meeting all federal and state specifications with the following options:

IC CE 77 Passenger	\$ 79,589.00
Less Stock Discount	(1,500.00)
Cummins ISB 220 HP Diesel Engine	STD
Seon Digital Three (3) Camera System	1,850.00
White Roof	340.00
Tinted Glass	510.00
Tilt Steering	89.00
Air Ride Driver's Seat	164.00
Vandal Lock System	277.00
Total Purchase Price for Unit	\$ 81,319.00

We look forward to serving your school transportation needs. Please do not hesitate to contact us if we can be of any assistance now or in the future with your school bus needs.

Sincerely,

KINGMOR SUPPLY, INC.
DCJS ID: 11-6564

Steven E. Mitchell
Bus Sales Manager

SEM/bjm

Check Number	Check Date	Vendor Name	Vendor ID
203064	04/09/2018	Airtec Inc.	Airtec Inc.

Invoice Date	Invoice ID	PO ID / CC #	Account Code	Description	Amount	
02/19/2018	184745		1 -000-900-000-64200-6000	MATERIAL AND SUPPLIES	2550.22	
Customer #					Check Total	2550.22
				Date	03/26/2018	
				Time	13:10:44	

Check Number	Check Date	Vendor Name	Vendor ID
203064	04/09/2018	Airtec Inc.	Airtec Inc.

Invoice Date	Invoice ID	PO ID / CC #	Account Code	Description	Amount	
02/19/2018	184745		1 -000-900-000-64200-6000	MATERIAL AND SUPPLIES	2550.22	
Customer #					Check Total	2550.22
				Date	03/26/2018	
				Time	13:10:44	

COUNTY OF LUNENBURG
SCHOOL BOARD
COMMONWEALTH OF VIRGINIA

68-248
514

BENCHMARK COMMUNITY BANK
KENBRIDGE, VIRGINIA

Two Thousand Five Hundred Fifty And 22/100 Dollars

CHECK NO. 203064

CHECK DATE 04/09/2018 CONTROL NO. 203064 AMOUNT \$*****2,550.22

PAY TO
THE
ORDER
OF

Airtec Inc.
675 W. Danville Street
South Hill, VA 23970

Donald B. Cannon
Jamie Abernathy
Amora W. Curran

⑈ 203064 ⑈ ⑆ 051402482⑆ ⑆00000159⑈

AIRTEC INC.

675 W. DANVILLE STREET
 SOUTH HILL, VA 23970
 434-447-4059

Invoice

Date	Invoice #
2/19/2018	184745

Bill To
LUNENBURG SCHOOLS LCPS 1009 MAIN STREET VICTORIA, VA 23974

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			2/19/2018			

Quantity	Item Code	Description	Price Each	Amount
1	5462	5462 1/3-1/6 COND 208/230 1075	84.77	84.77T
1	5471	5471 5471E RESCUE MOTOR K055DWJ1298012B	99.19	99.19T
2	1875	1875 1/3 208/230 COND	76.945	153.89T
16	252 3	1875E 252 3 252 3 3X60 METALLIZED TAPE	16.115	257.84T
10	12029 #5389	2523 12029 5 MFD 440V OVAL CAPACITOR	4.035	40.35T
10	12031 #5390	12029 12031 7.5 MFD 440V OVAL CAPACITOR	4.565	45.65T
10	12032 #5391	12031 12032 10 MFD 440V OVAL CAPACITOR	5.247	52.47T
10	12034 #5606	12032 12034 15 MFD 440V OVAL	6.162	61.62T
10	12014 #5696	12014 20 MFD 370V OVAL	5.705	57.05T
10	12014 #5696	12115 20 -5 MFD 370V OVAL	5.705	57.05T
10	12278 #5392	12278 25+5 MFD 440V ROUND, CAPACITOR	9.69	96.90T
10	12281 #5394	12278 12281 30+5 MFD 440V ROUND CAPACITOR	10.155	101.55T

Total

AIRTEC INC.

675 W. DANVILLE STREET
 SOUTH HILL, VA 23970
 434-447-4059

INVOICE

Date	Invoice #
2/19/2018	184745

Bill To
LUNENBURG SCHOOLS LCPS 1009 MAIN STREET VICTORIA, VA 23974

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			2/19/2018			

Quantity	Item Code	Description	Price Each	Amount
10	12283 #5395	12283 35+5 MFD 440V ROUND CAPACITOR	10.605	106.05T
10	12286 #5396	12286 40+5 MFD 440V ROUND CAPACITOR	11.295	112.95T
10	12288 #5397	12288 45+5 MFD 440V ROUND CAPACITOR	12.78	127.80T
5	12284 #5493	12284 35/7.5 MFD X 440V ROUND MCAP3575440	11.522	57.61T
5	12287 #5473	12287 40/7.5MFD X 440VAC ROUND CAPACITOR	12.204	61.02T
5	12289 #5469	12289 45/7.5MFD X 440V ROUND	12.892	64.46T
4	R421A #2320	R421A 22 REPL REFRIGERANT 25LB	228.00	912.00T
		R421A Tax item used for transactions created in QuickBooks POS	0.00%	0.00

James M. Abernathy
 James M. Abernathy
 MAINTENANCE

Total \$2,550.22

Check Number	Check Date	Vendor Name	Vendor ID
202812	02/12/2018	Airtec Inc.	Airtec Inc.

Invoice Date	Invoice ID	PO ID / CC #	Account Code	Description	Amount	
12/27/2017	183548		1 -000-900-000-64200-6000	MATERIAL AND SUPPLIES	3472.02	
12/27/2017	183564		1 -000-900-000-64200-6000	MATERIAL AND SUPPLIES	2325.51	
Customer #:					Check Total	5797.53
					Date	02/02/2018
					Time	10:05:08

Check Number	Check Date	Vendor Name	Vendor ID
202812	02/12/2018	Airtec Inc.	Airtec Inc.

Invoice Date	Invoice ID	PO ID / CC #	Account Code	Description	Amount	
12/27/2017	183548		1 -000-900-000-64200-6000	MATERIAL AND SUPPLIES	3472.02	
12/27/2017	183564		1 -000-900-000-64200-6000	MATERIAL AND SUPPLIES	2325.51	
Customer #:					Check Total	5797.53
					Date	02/02/2018
					Time	10:05:08

COUNTY OF LUNENBURG
SCHOOL BOARD
COMMONWEALTH OF VIRGINIA

68-248
514

BENCHMARK COMMUNITY BANK
KENBRIDGE, VIRGINIA

Five Thousand Seven Hundred Ninety-Seven And 53/100 Dollars CHECK NO. 202812

CHECK DATE 02/12/2018 CONTROL NO. 202812 AMOUNT \$*****5,797.53

PAY TO
THE
ORDER
OF

Airtec Inc.
675 W. Danville Street
South Hill, VA 23970

Donald B. Carrus
Jamie Abernathy
Amora W. Curran

⑈ 202812⑈ ⑆051402482⑆ 100000159⑈

AIRTEC INC.

675 W. DANVILLE STREET
SOUTH HILL, VA 23970
434-447-4059

Date	Invoice #
12/27/2017	183548

Bill To
LUNENBURG SCHOOLS LCPS 1009 MAIN STREET VICTORIA, VA 23974

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
CENTRAL OFFICE			12/27/2017			
Quantity	Item Code	Description			Price Each	Amount
1	GSZ14060 #5012	GSZ14060 14S HEAT PUMP GSZ14060 Serial# : 1707276030			1,919.76	1,919.76T
1	ARUF61D14 #5021	ARUF61D14 AIR HANDLER ARUF61D14 Serial# : 1708443291			829.73	829.73T
1	HKSC15X #439	HKSC15X 15KW STRIP W/BR HKSC15X Serial# : 1704957267			139.17	139.17T
1	50-614 1/4	50-614 REFRIG LINE SET 7/8"X3/8" 50'			200.18	200.18T
1	30-614	30-614 REFRIG LINE SET 3/8X7/8X30'			120.33	120.33T
1	TH5220D1029 #23...	TH5220D1029 NONPROG 2H/2C DIG PRO5000			73.41	73.41T
2	360-17 3	TH52 360-17 3 3" MASTIC TAPE			34.025	68.05T
2	252 3	360173 252 3 252 3 3X60 METALLIZED TAPE			16.115	32.23T
12	7-60	2523 7-60 AIR HANDLER BLOCK			2.16	25.92T
1	18-8	760 18-8 T/STAT 8 WIRE UL CL2 18GA 250			63.24	63.24T
		UL188250 Tax item used for transactions created in QuickBooks POS			0.00%	0.00
					Total	\$3,472.02

James M. Alexander
MAINTENANCE

AIRTEC INC.

675 W. DANVILLE STREET
 SOUTH HILL, VA 23970
 434-447-4059

Date	Invoice #
12/27/2017	183564

Bill To
LUNENBURG SCHOOLS LCPS 1009 MAIN STREET VICTORIA, VA 23974

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
KES			12/27/2017			

Quantity	Item Code	Description	Price Each	Amount
1	PTH153G35AXXX...	PTH153G35AXXX 14K BTU H/P PTAC 3.5KW	986.10	986.10T
1	PTH153G35AXXX...	PTH153G35AXXX 14K BTU H/P PTAC 3.5KW Serial# : 1710135947	986.10	986.10T
2	STK01RG	PTH153G35AXXX 14K BTU H/P PTAC 3.5KW Serial# : 1710135921 PGK01TB GRILLE PTAC BEIGE ARCH POLYMER	82.255	164.51T
2	STK01WC	RAG61 WS900E WALL SLEEVE STK01WC	94.40	188.80T
		Tax item used for transactions created in QuickBooks POS	0.00%	0.00

[Signature]
MAINTENANCE
James M. Alenachy

Total \$2,325.51

County Office and Department Reports

Victoria Fire and Rescue

P.O. Box 1419

Victoria, VA 23974

To: Tracy Gee, County Administrator

From: Rodney C. Newton

Subject: Purchase approval request for communications cache equipment

Board of Supervisors approval for the purchase of the following equipment is requested due to the cost of the equipment. All equipment is approved in the Lunenburg Communications Cache 2017 State Homeland Security Grant and is 100% reimbursable. The quotes for all items listed are at or below Commonwealth of Virginia state contract price.

2018 Chevrolet Tahoe 4WD	\$37,357.06
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Thank you for your consideration and continued support of the Lunenburg Communications Cache team.

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 5-1-18

The following activities were conducted by Animal Control during the month of Apr. 1 2018 :

<u>1</u> Stray Cat(s) Picked Up	\$ <u>0</u>	Surrender Fees
<u>15</u> Stray Dog(s) Picked Up	\$ <u>365.⁰⁰</u>	Impoundment Fees
<u> </u> Injured or Ill Cat(s)	\$ <u>60.⁰⁰</u>	Adoption Fees
<u> </u> Injured or Ill Dog(s)		
<u>8</u> Cat Calls Dispatched	\$ <u>425.⁰⁰</u>	Total Fees Collected
<u>43</u> Dog Calls Dispatched		
<u> </u> Cats, Surrendered by Owner		
<u> </u> Dogs, Surrendered by Owner		
<u> </u> Cat Bite		
<u>1</u> Dog Bite		
<u>1</u> Cat(s) Euthanized		
<u> </u> Dog(s) Euthanized	<u>12</u> Dog(s) Transferred to SPCA	
<u>6</u> Cat Trap(s) Set	<u>1</u> Cat(s) Transferred to SPCA	
<u>2</u> Dog Trap(s) Set	<u>8</u> Wildlife Calls	
<u> </u> Summons Issued	<u>2</u> Dogs Transferred to Richmond SPCA	
<u> </u> Animal(s) Released to ACO	<u>1</u> Rabid Skunk	
<u> </u> Expired at Shelter and/or DOA	<u>6</u> Livestock calls	
<u>91</u> Telephone Calls for Animal Issues		
<u>43</u> Check License		
<u> </u> Lost Cat(s) – Incoming Calls		
<u>13</u> Lost Dog(s) – Incoming Calls		
<u> </u> Cat(s) Returned to Owner		
<u>4</u> Dog(s) Returned to Owner		
<u> </u> Quarantine		
<u>3</u> Adoption—Dogs		
<u>1</u> Adoption—Cats	<u>16</u> Total Number of Animals Handled	

D. Ray Elliott ACO
D. Ray Elliott
Animal Control Officer

Ray Does It Again - Another Successful "Ruff-N-IT" Spay/Neuter Campaign!

There appears to be no end to the lengths to which Lunenburg County's Animal Control Officer, Ray Elliott, will go to end the suffering and euthanasia of companion animals. Having witnessed the tragic consequences of pet overpopulation firsthand as an animal control officer, Ray decided to do something about it by launching his first "Ruff-N-IT" spay/neuter campaign in 2016 during Thanksgiving.

His goal was to raise awareness of the importance of spaying and neutering. In the weeks leading up to Thanksgiving, Ray announced that he was volunteering to sacrifice spending Thanksgiving with his family by "Ruff-N-IT" with the animals at the County Animal Control Facility. Ray vowed to remain at the facility until \$12,000 was raised to help Lunenburg County residents with the cost of spaying and neutering their pets.

Ray's 2016 campaign met and exceeded his fundraising goal. It also achieved his goal to raise awareness of the importance of spaying and neutering. In fact, that campaign was so successful that Ray decided to do it again in 2017 with his fundraising goal of \$15,000. We are very happy to report that Ray's 2017 Ruff-N-IT campaign was another big success. He exceeded his fundraising goal again, receiving \$15,130 in individual donations (see list of donors below). These funds have been placed in a separate account managed by the Southside SPCA and dedicated to paying for the cost of spaying and neutering pets of Lunenburg County residents.

Lunenburg County residents seeking low- or no-cost spay/neuter are urged to contact Ray at 434-917-9065 for spay/neuter assistance.

We hope you are as inspired as we at the Southside SPCA are by Ray's sacrifice for the animals. "Hero" is an over-used term these days, but there can be no question that it correctly describes Ray Elliott.

Pat Alspaugh
Judith A. Arrington
Jane Ballard
GJ Barnard
Beverly C. Blackburn
Jill Boyle
Leslie Bradner
Donna W. Bridgforth
David and Lisa Brugos
Joan Burke
Elizabeth B. Callis
Jillian Chilson
Bonnie Claggett
Nicole A. Clark
Patricia Clark
Ronda Clark
Dawn E. Conrad
Sharon Cornett
Ingrid Cotner
Claudia Daniel
Donald Daniels
Dixie Dalton
Emily Davidson
James A. Dayton, III
Lani Debaets
Dianne Donnelly
Jane P. Dunavant
June Elliott
Merry L. Emerson
Tara Estep
Susan Lynn Estes
Dana T. Eudailey
Dave and Betty Evans

Jeri Farkas Thomas
Angela Pier Ferguson
Mark and Alix Fink
Dianne Fore
Joanna Perrotta Garofalo
Ginger Garrison
Kathleen Gayeski
Sandra Gee
Jacob Geiger
Gina Gilbert
Hollie Gilkerson
Richard W. Harris, Sr.
Kristin E.C. Hodges
Grace Holliman
Horizon Fence
Nelda S. Hoye
Dennis C. Hudson
Gail W. Jeffries
Tracey B Johns
Michele Kelly
Jeannie Kerr
Lauren Kirby
Wendy Kirkpatrick
Janice S. Lacks
Anne Lankin
Elizabeth Lee
Katie Locks
Patricia Love Long
Randall Long
Beth Losego
Lois M. Marshall
Betty Matze
Dorothee L. Maxie

Sharon MoneyMaker
Robin E. Moore
Irvin and Becky Moran
John M. Mueller
Elizabeth Nagengast
Christina Neiswander
Margie L. Nevins
Susan Neblett
Kelley Irby Osborn
Jodie Ostrowski
Marjorie A. Owens
Paper Girl Creations
Melissa S. Parks
Judy R. Parrish
Janice W. Pernel
E.D. Pistolarides
Cecelia Poh
Crystal Powell
Kevin and Stacy Price
The Puleo Family
Douglas B. Pullan
Carrie Pullman
Agnes Queen
Sarah Rakes
Helen Sue Reynolds
B. F. Ridgeway
Karin Roland
Marta E. Rosbe
Kelley Routt
Terry Royall
Francee Schuma
Susan J. Neblett
T. Thomas Terrell

Heather Thomas
Jennifer L. Thomas
Jerry Farkas Thomas
Lanna J. Thompson
Katelyn Townsend
Wendy Tucker
Lisa Van Sise
Linda H. Walker
Helen Warriner-Burke
Patricia Washburn
Deborah Wesson
Joel Williams
Susan B Williams
Laura Winn
Lucille O. Wood
April P. Wright
Sandy Wyatt
Franklin Yancey, Sr.
Marilyn Peace
Dixie Dalton
April and Sean Wright
Christy Tombs
Sandy Gee
Melanine
Roberto
Laura Debusk
Shirley Johnson
Tabitha Allard
David Cosby
Angela Butler
Lea Anna Perilas
Jackie Maroney
Michelle Morrison

Becky Robinson
Diane Barber
Heather Brunch
Patti Stinson
Linda Martin
Noyse and April King
Darcia Charlotte
Timmy Elliott
Ginger Garrison
Brenda Karp
Ellen Wagestaff
James Sheridan
Joe Watts
Crystal Wilmoth
Kevin Prize
Shirley Smith
Debbie Longest
Ester Boggins
Kimberly Hobbs
Betty Quinn
Jacob Smith
Robbie Elliott
Robin Moore
Ann Mann
David L. Singer
Michele W. Smith
Nicole B Smith
Robert Springer
Fred and Karen Wilkinson
Robert and Patricia Reed
Steve and Mary Smelcer
James and Barbara Snow

Harris Matthews Crowder P.C.
H. Bagley and Nancy Hawthorne
John and Maureen Mahaney
Beverly Segall and Max Swoboda
James and Pamela Sheridan
Stephen and Sue Stupasky
Christine and Louis Eacho
Nathan and Ruth Loop
John and Cecelia Coleman
Robert and Leslie Conrad

Michael and Shawne Ollie
Todd and Amy Williams
Richard Elzay and Celia Orr-Elzay
Richard and Mindy Hite
Hitek Creations, LLC
Simmons Legging
Kenbridge Body Shop
Smith Minnow Farm, Inc.
Twigs and Berries Inc.
WF&G Inc.

Watkins Hearing Aides
Citizens Bank & Trust Company
Chess Creek Kennel & Pet Resort LLC
Clarke & Staples Funeral Homes Inc.
Virginia Marble Manufacturers
Tri-County Gastroenterology Associates
Lewis Welding & Constr. Works, Inc.
Lunenburg Animal Hospital
Windy Hills Farms
Katrina and Jeff Childers



Southside SPCA

Shelter News

Love Knows No Boundaries

In this Issue:

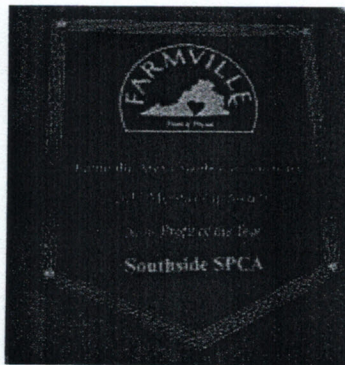
Southside SPCA Recognized for its Work on Behalf of the Homeless Animals of Southside Virginia

2017 was a remarkable year for the Southside SPCA's animals, supporters and volunteers. In addition to spaying and neutering a record 1,883 animals (see "Accomplishments in 2017", page 8), the Southside SPCA was publicly recognized not just once, but twice, for its efforts on behalf of the homeless animals of Southside Virginia.

First, our 2017 Fall Festival and Open House was featured in the December 2017 issue of Farmville Magazine www.farmvillethemag.com, followed by our selection as the 2017 Non-profit of the Year by the Farmville Area Chamber of Commerce!



We are so very grateful for recognition such as this. It not only reflects the Southside Virginia community's appreciation for the value of the Southside SPCA's lifesaving work; but equally important, it supports our ongoing efforts to alert and inform area residents about the importance of both our role and theirs, in eliminating animal homelessness, neglect and abuse in Southside Virginia.



The Farmville Magazine story and the Chamber honor prompted us to pause and think back on how far the Southside SPCA has come as an organization since it was originally chartered as the Prince Edward Humane Society in 1971. At that time, homeless dogs, cats, kittens and puppies were a common sight throughout Southside Virginia. Almost all that were not killed on the highways or died from neglect were euthanized at the county animal control facilities. The small group of compassionate individuals who founded the Prince Edward Humane Society (re-named the Southside SPCA in 1975) sought to address this tragic situation.

(continued on page 8)



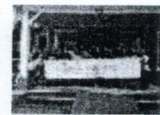
Page 2: The difference a spay can make.



Page 3: Beating the odds. Page 3: IRA charitable rollovers.



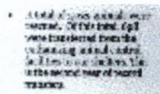
Page 4: Making a difference. Page 4: Volunteer Spotlight.



Page 5: Tailwaggers update.



Page 7: Where your donations went in 2017.



Page 8: Accomplishments in 2017.



Page 9: Resident Spotlights. Page 9: Duck Derby.



Page 11: Happy Endings.

Pages 12-13: Honorariums.

Pages 13-15: Memoriams.



AN OUNCE OF PREVENTION.

Heartworms are transmitted by mosquitoes and can be deadly to dogs if left untreated. The Southside SPCA treated SEVEN heartworm positive dogs in the month of March alone.

While many rescue organizations test dogs for heartworms before accepting them, the Southside SPCA does not. We understand that while it is costly and time-consuming, it is also very treatable. Your donations make it possible to save dogs like Bootsie that deserve a second chance.



Bootsie

New Host Fee Year

January 2018 County Trash 409.74 tons- average 20.48 tons daily
 Non-county Trash 4801.9 tons- average 240.09.75 tons daily
 Non-deplete Trash 3.59 tons
 Recycling 0 tons
 Number of trucks 30 average per day

February 2018 County Trash 456.54 tons- average 22.83 tons daily
 Non-county Trash 5181.31 tons- average 259.07 tons daily
 Non-deplete Trash 0 tons
 Recycling 0 tons
 Number of trucks 24.5 average per day

March 2018 County Trash 494.81 tons- average 22.49 tons daily
 Non-county Trash 4683.84 tons- average 212.90 tons daily
 Non-deplete Trash 0 tons
 Recycling 0.25 tons
 Number of trucks 23 average per day

April 2018 County Trash 510.47 tons- average 24.31 tons daily
 Non-county Trash 4205.14 tons- average 200.24 tons daily
 Non-deplete Trash 0 tons
 Recycling 14.75 tons
 Number of trucks 23 average per day

PAYMENTS

January 2018 Payment	\$ 4,748.54	\$ 4,583.33	\$ 9,331.87
Received March 8, 2018			
February 2018 Payment	\$ 5,215.85	\$ 4,583.33	\$ 9,799.18
Received April 11, 2018			
March 2018 Payment	\$	\$	\$
Received			

FY2019 County Budget Review and Adoption

May 3, 2018

Ms. Tracy M. Gee
County Administrator
Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Dear Ms. Gee:

Pursuant to your request, I am pleased to provide this offer for accounting services to your organization primarily in the form of preparation for the audit in order that the fund basis financial statements are fully adjusted and ready for audit by the start of audit fieldwork for the year ended June 30, 2018. Based on our previous discussions, I am prepared to provide the following services:

1. Reconcile beginning fund balances to audited financial statements and propose adjustments as necessary.
2. Assist with preparation of reversing entries for prior year accruals and adjusting entries for current year accruals based on supporting documentation, as needed, acknowledging that current staff prepare the bulk of these entries.
3. Update and maintain schedules of fixed assets and debt and reconcile same to financials.
4. Perform reconciliations of federal and state funding per the APA's Cardinal reports to trial balances and propose adjustments as necessary.
5. Assist staff with recording additions and disposals of assets to the depreciation system as needed.
6. Reconcile VRS payments to ledger and prepare VRS pension liability and deferred charge calculation and adjustment.
7. Inquire of staff whether there have been any transactions that may not have been recorded properly and propose adjustments as needed.
8. Prepare documentation of all procedures performed to be maintained on-site for use by auditors.
9. In coordination with auditors, assist with implementation of statements issued by the Financial and Governmental Accounting Standards Board.
10. Training of staff on the above listed items.
11. Additional accounting services as deemed necessary.

The auditors will continue to prepare adjusting entries to record depreciation and gains/losses on disposals of assets for the purposes of preparing the entity-wide financial statements using the County's existing fixed asset depreciation system. The auditors will continue to prepare the external financial report.

We will make all known adjustments based on our historical knowledge of your organization and routine practices by local governments in the Commonwealth, however it is your responsibility to make us aware of any unusual or infrequent transactions so that we may record the underlying transactions appropriately.

All books and records of your organization will continue to be property of the County, and you will be responsible for their maintenance and their accuracy. You agree to provide adequate workspace for us and access to your records, both electronic and manual, as needed to perform these duties. We will also need access to a telephone and internet while working on site. Prior to our start, we will establish a timeline for completion of these tasks. As work progresses, we will report to you periodically on our progress and any problems encountered. We will make every effort to coordinate with the auditors to ensure completion prior to their fieldwork.

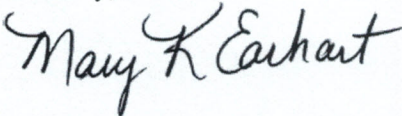
It is understood that due to the nature of this project, it is likely that we will have access to confidential information, and we understand that we are to maintain the confidential nature of that information through the employment of administrative, technical, and physical safeguards that are appropriate under the circumstances.

My proposed fee for these services is \$135 per hour for my services, \$90.00 per hour for accounting manager, \$80.00 per hour for senior staff, \$70.00 per hour for junior staff, and \$30 per hour for interns, plus travel (mileage reimbursement at \$0.54 per mile plus lodging and meals, as necessary, to be reimbursed under an accountable plan, with separate identification on invoice). Due to the long distance required, we will charge for a full 8 hour day on our day of arrival and departure. I estimate the total fee to range from \$6,000 to \$12,000. We will submit invoices for payment as work progresses on a bi-weekly basis.

I have attached my resume as evidence of my professional ability. The term of this agreement is initially for one-year from the date hereof, however, it may be extended annually based on mutual agreement in writing by both parties. Should you become dissatisfied with my performance, you may terminate this agreement on demand, however, you will be responsible for payment for any services rendered to the point of termination. Should you decide to offer my staff a full time position with your organization, and they accept, you agree to compensate me for the duration of this engagement term and pay me 20% of the staff's agreed upon annual salary and benefits package to compensate me for training and finder's fee.

Thank you for the opportunity to provide these services to you. Should you have any questions about this agreement, please do not hesitate to contact me. Should you agree with the terms of this agreement, please have the appropriate official sign in the space below and return one copy to me.

Sincerely,



Mary K. Earhart
Certified Public Accountant
Member

Agreement Acceptance:

As an official representative of County of Lunenburg, Virginia, I hereby agree to the aforementioned terms.

Official

Title

Date

LUNENBURG COUNTY, VIRGINIA

PROPOSED BUDGET FOR THE YEAR ENDING JUNE 30, 2019

Pursuant to Section 15.2-2506 of the Code of Virginia and amendments thereto, the Lunenburg County Board of Supervisors will conduct a public hearing on Thursday, May 3, 2018 at 6:00p.m. in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The purpose of the public hearing is to give the citizens of Lunenburg County an opportunity to comment on the proposed County Budget for Fiscal Year 2018-2019 and the tax levies for Calendar Year 2018 and 2019.

The budget synopsis is prepared and published for information and fiscal planning purposes ONLY. The inclusion in the budget of any item(s) DOES NOT constitute an obligation on the part of the Board of Supervisors of Lunenburg County to appropriate any funds for that item or purpose. There is no allocation or designation of any funds of this County for any purpose until there has been an appropriation for that purpose by the Lunenburg County Board of Supervisors.

The budget has been prepared on the basis of the estimates and requests submitted to the Board of Supervisors by the Constitutional Officers, intergovernmental agencies, non-governmental agencies and department heads of Lunenburg County and review and amendments to those requests by the Board of Supervisors and staff. --Tracy M. Gee, Clerk to the Lunenburg County Board of Supervisors

Tax Levies are based on a Calendar Year and the Proposed Budget is based on a Fiscal Year (July 1-June 30). The Fiscal Year budget potentially sets rates for two different calendar years of tax collection. Tax levies are based on a per \$100 assessed value.

<u>TAX LEVY Category</u>	<u>PROPOSED</u>
Real Estate	\$0.38
<i>Personal Property 2018 Calendar Year</i>	\$3.60
Merchant's Capital	\$1.20
Aircraft	\$2.10
Machinery & Tools	\$1.80
Mobile Homes/Barns	\$0.38
	<u>PROPOSED CHANGE</u>
<u>TAX LEVY Category</u>	<u>2019 Calendar Year</u>
<i>Personal Property Rate 2019 Calendar Year</i>	\$3.80

<u>GENERAL FUND REVENUE</u>	<u>FY 2019 PROPOSED</u>	<u>GENERAL FUND Expenditures</u>	<u>FY 2019 PROPOSED</u>
Real Estate Taxes	-3,360,000	Board of Supervisors	49,320
Personal Property Taxes	-1,805,000	County Administration	234,030
Mobile Home	-21,000	Professional Services	98,000
Registration Fees	-210,000	Commissioner of the Revenue	212,200
Machinery & Tools	-280,000	Treasurer	<u>232,560</u>
Merchant's Capital	-74,000	Data Processing	90,000
Public Service Corporations	-210,000	Electoral Board	39,940
Delinquent Tax Collections	-105,000	Registrar	79,715
Interest/Penalty on Taxes	-100,000	Circuit Court	11,400
Local Sales & Use Taxes	-390,000	General District Court	6,000
Consumer Utility Consumption Tax	-22,000	Magistrate	1,325
Taxes on Recordation & Wills	-55,000	Juvenile/Domestic Relations Cou	81,900
Interest/Penalties-Clerk	-1,000	Clerk, Circuit Court	272,570
Animal Licenses	-8,000	Courthouse Security	16,400
Animal Fines/Kennel Fees	-3,000	Victim Witness	71,115
Transfer Fees	-400	Commonwealth Attorney	293,140
Building Permits	-20,000	Sheriff's Department	1,241,520
Septic Permits	-1,000	Volunteer Fire & Rescue/Grants	244,240
Conditional Use Permits	-1,000	Piedmont Regional Jail	430,000
Landfill Host Fees	-150,000	Building Inspector	90,863
Landfill Liaison Fee	-55,000	Animal Control	88,475
County Fines & Fees	-18,500	Maintenance/Buildings	219,570
Courthouse Renovation Fees	-4,100	Health Dept	110,000
Clerk -Misc Fees	-6,000	Medical Examiner	100
Courthouse Security Fees	-17,000	Crossroads	53,000
e-Summons Fees	-7,000	STEPS	5,000
Prisoner Processing Fees	-1,500	Madeline's House	2,000
Interest/Bank Deposits	-23,000	Planning/Zoning Permits	31,200
Rental/General Property	-31,500	Lunenburg Public Library System	150,274
Sheriff/Comm. Atty. Fees	-5,046	Commonwealth Reg Council	19,000
DMV Stops	-25,000	Soil & Water Conservation	7,000
Town Contributions/Grants	-6,333	Lunenburg Literacy	8,000
DMV Mobile Home Tax	-18,000	SVCC	4,823
State Recordation Tax	-9,000	Longwood Small Business	1,940
Railroad Rolling Stock	-4,000	SPCA	1,000
DMV Animal Plates	-100	VA's Retreat	4,500
PPTRA-State Reimbursement	-1,048,232	Town & County Bus	5,000
Constitutional Offices-State Reimbu	-1,319,972	Piedmont Sr. Resources	2,000
Grants	-196,115	Forestry Service	22,000
Transfer from Solid Waste Fund Bal	-180,000	Rec Sports Leagues	7,000
<u>Transfer from County Surplus</u>	<u>-267,368</u>	People's Comm Center	500
		Victoria Community Ctr	500
		Kenbridge Comm Center	500
		VA Legal Aid Society	4,713
		VA's Growth Alliance	12,914
		Community Action Agency	16,474
		Community/Econ Dev. (Office)	<u>68,575</u>
TOTAL GENERAL FUND REVENUES	-10,059,166	COLUMN TOTAL:	4,642,296

<u>GENERAL FUND EXPENDITURES</u>	<u>FY19 PROPOSED</u>	<u>SPECIAL FUNDS:</u>	<u>SPECIAL FUNDS:</u>
IDA Tax Incentives	55,000	<u>School Fund</u>	
Cooperative Extension	43,370	State Sales Tax	-1,758,214
Refunds / DMV Stops	25,000	State Funds	-9,391,475
Prop/Liability/LODA/WC Coverage	78,500	Federal Funds	-1,909,120
Reserve for contingency	0	County Funds	-3,740,000
<u>Capital Improvements</u>	<u>100,000</u>	Other Funds	-468,724
Total General Fund Operations	4,944,166	Total Revenue	-17,267,533
		Total Expenditures	17,267,533
GENERAL FUND TRANSFER TO:			
Airport Fund	3,000	<u>Social Services Fund</u>	
School Fund	3,740,000	Revenue State	-1,000,000
School(Carryover)	0	Local Funds	-152,000
Social Services	152,000	Total Revenue	-1,152,000
C.S.A./At-Risk Fund	240,000	Expenditures	1,152,000
Voting Machine Fund	5,000		
Debt Service	975,000	<u>Comprehensive Services Act</u>	
Total Transfers to other Funds	\$5,115,000	Revenue State/Local	-705,000
TOTAL GENERAL FUND EXPENDITURES	\$10,059,166	General Fund Transfer In	-240,000
		Total Revenue	-945,000
		Expenditures	945,000
SPECIAL FUNDS:			
<u>Solid Waste Operations Fund</u>		<u>Emergency Services Capital Equipment</u>	
Revenue	-182,000	Revenue/Use of 911 Fund Balan	-115,000
Expenditures	182,000	Expenditures	115,000
<u>Solid Waste Convenience Sites</u>			
Revenue/Fund Balance Transfer	-387,000	<u>Project Lifesaver</u>	
Transfer to General Fund	180,000	Revenue/Transfer IN	-800
Sites Expense & Construction	207,000	To Escrow	800
Total	387,000	<u>Voting Machine Fund</u>	
<u>Law Library</u>		Transfer from General Fund	-5,000
Revenue	-1,000	To Escrow	5,000
Expenditures	1,000		
<u>E-911 Fund</u>		<u>Capital Outlay Fund</u>	
Revenue	-414,650	Transfer in from Debt Service	-85,000
Operations	299,650	Reserve for Capital Needs	85,000
Transfer to Public Safety Capital Fur	115,000	<u>Debt Service</u>	
Total	414,650	School Payment	-380,000
<u>Airport Fund</u>		Refunding Interest QSCB	-140,000
Revenue: Lease, Grants & Transfer f	-27,000	Transfer in from Debt Fund Bala	-85,000
Expenditures	27,000	General Fund Transfer In	-975,000
		Total Revenue	-1,580,000
<u>Economic Development Fund</u>		Debt Service School	980,000
Revenue: Grants and Fund Balance	-34,830	Debt Service Courthouse	515,000
Expenditures	34,830	Transfer to Capital Outlay Fund	85,000
<u>Economic Development Grants Fund</u>		Total Expenditures Debt Service	1,580,000
Revenue: Grants and Fund Balance	-579,490	TOTAL BUDGET SPECIAL FUNDS	\$22,776,303
Expenditures	579,490	TOTAL COUNTY BUDGET:	\$32,835,469

**Lunenburg County Public Library
Trustee Vacancy - District #2**

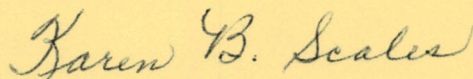
300 Old Plank Road
Kenbridge, VA 23944
April 16, 2018

Mr. Charles Slayton, Chairman
Lunenburg County Board of Supervisors
11413 Courthouse Road
Lunenburg, VA 23952

Dear Mr. Slayton:

Please accept my resignation as a member of the Board of Trustees of the Lunenburg County Public Library System, Inc. My date of final separation will be June 30, 2018. I appreciate all of the encouragement and assistance you and the other members of the Board of Supervisors have provided.

Sincerely,

A handwritten signature in cursive script that reads "Karen B. Scales".

Karen B. Scales, Vice Chairman
Board of Trustees
Lunenburg County Public Library System, Inc.

County Planning - Introduction of Planner

ADMINISTRATOR'S UPDATE

-- **As necessary**

Board of Supervisors May Meeting – 5/10/18

County Administrator's Monthly Report

Events in April:

- April 2 – Tracy 8hrs PTO - Spring Break
- April 3 – Commonwealth Economic Development Strategy meeting - CRC Farmville
- April 4 – meet with Ollie Wright re: budget for Registrar and Electoral Board
- April 5 – VA's Growth Alliance Board meeting - South Hill PDC
- April 5 – phone conference with DSS Regional Director re: local agency and his retirement
- April 9 – Dept. of Aviation Engineer meets with Tree Service to mark trees
- April 9 - Interviewed candidate for Planner position
- April 10 – Tracy 8hrs STO - Dr. Appointments
- April 11 – Student Government Internship Day
- April 12 - Finance Committee meeting followed by Board of Supervisors meeting at CHS
- April 12 - Rotary Luncheon for Student Government Day
- April 12 - conducted more interviews for Planner position
- April 13- Completed training in-service for Crisis Track damage assessment module
- April 16 - Tracy 5hrs STO - Dr. appt.
- April 16 - Planning Commission meeting
- April 17 -Social Services Advisory Board meeting
- April 18 - f/up interview with Glenn Millican for Planner position
- April 18 - meet w/ Rodney re: grants and emergency planning
- April 19 - Southside (Electric) Opportunity Fund Board meeting
- April 20 - Piedmont Regional Juvenile Detention and Jail Board Authority meetings
- April 23 - meet w/ Aviation Board Member, Consultant, and Executive Director at the Airport
- April 24 - meeting with Microsoft representatives at MBC in South Boston
- April 24 - Heartland Regional Authority Board meeting - Keysville
- April 25 - CPMT meeting
- April 25 - meeting at Gary Road Convenience Site area with Dominion Power and Engineer
- April 26 - Joint Comprehensive Plan meeting
- April 27 - interviewed for Solid Waste Convenience Site vacant position

Administration

- Led students at the Courthouse for Student Government Internship and organized the Rotary luncheon for the day of the Board meeting with the Schools.
- Volunteered at the Rotary Club Steak Dinner fundraiser at Kenbridge Emergency Squad
- Attended Southside (Electric) Opportunity Fund Board meeting to review annual fundraising and expenses and rate and select Scholarship recipients.

Airport

- Department of Aviation Executive Director Mark Flynn and our Aviation Board member Marie Therese Dominguez met with Airport Commission Chair Jeff Parrish, member Edward Pennington, Leroy Baker, and me to discuss the future plans for improvement at our Airport. They were very complimentary of our Airport and Mr. Baker. They indicated that they use our terminal as the standard plan for small GA Airports.
- Hard Times Tree Service will provide a bid for services and I will file for a maintenance allocation grant from the DOAV.

Animal Control –

- Officer Elliott, Officer King, and Jimmie Crowder have worked diligently to get our equipment and fencing out and then re-installed following the application of epoxy on the floors at our Animal Shelter. I look forward to hearing of its completion and welcome you to tour the improved facility.

Budget & Finance –

- met w/ Ollie Wright re: budget for Electoral Board and Registrar
- met w/ Finance Committee to finalize budget proposal for Board meeting

Building Inspection/Zoning –

- Jamie Tuck met with a Cell Tower firm interested in locating a tower in the County. More discussion in Closed Session
- Jamie continues to work with staff on Conditional Use Permitting and property issues.

Building & Grounds –

- Utilizing inmate labor for mulch and weeding at the Courthouse and maintenance at Solid Waste sites

Community/Economic Development/Planning –

- Attended CRC Commonwealth Economic Development Strategy meeting to plan for EDA funding
- Attended VA's Growth Alliance Board meeting
- Conducted interviews for Planner position and negotiated with new part-time staff member
- Served as Clerk to the Planning Commission, whereas, the Commission approved a Conservation Easement for Ivan and Ronnie Clark off of Starlight Lane.
- Attended Heartland Regional Industrial Facility Authority (VHRIFA) Board meeting with Randy Slayton, heard proposal from Mid-Atlantic Broadband about providing a site-ready property for advanced manufacturing and building publicity for the Park.
- Attended a meeting with Microsoft representatives to discuss workforce needs and community assets for location of additional workcenters in our region.
- Attended Joint Comprehensive Plan meeting to further finalize work on the project.

Emergency Management/Fire & Rescue –

- Met w/ Rodney to discuss Emergency Management Planning Grants, Weather/Warning notification systems, and Radiocache grants.
- Participated in training for the Crisis Track damage assessment program for disasters

Piedmont Regional Jail Authority -

- State Police have not begun investigation, but auditors are nearly done with their assessment
- Interim Superintendent Jim Davis is interested in serving on a longer basis to get things in order

Social Services and/or CSA–

- Submitted the Quality Improvement Plan for CSA and should hear back from the Executive Director on the plan following our response. I am budgeting for a reduction in state funding for the upcoming fiscal year to compensate for the recoveries.
- Had a phone conference with the retiring Social Services regional director regarding progress at our local department and conducting performance evaluations and plans

Solid Waste -

- Carl and I interviewed for the open Solid Waste Site worker position, we offered limited hours to two good candidates, pending pre-employment paperwork
- Alvester and I met with Dominion Power right-of-way specialist and our engineer at the potential Gary Road site to discuss site layout and the Dominion transmission lines. We will submit final application for disturbance of the right-of-way with input from Southside Electric (the provider) and VDOT

UPCOMING dates of interest:

May 3 - Budget Public Hearing

May 10 - Board of Supervisors meeting

May 11 - Tracy - PTO 8hrs

May 14 - Glenn Millican's first official day

May 15 - Planning Commission meeting 7pm

May 22 - Tracy - STO 5hrs

May 28 - Memorial Day - County offices closed

May 30 - Last Day of School - Tracy working Field Day at KES

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

MEMORANDUM

TO: Mike Hankins, Lunenburg County Representative, CRC
Tracy Gee, Lunenburg County Administrator (County Alternate, CRC)

FROM: Todd Fortune *Todd Fortune*
Community Development Planner

DATE: April 18, 2018

SUBJECT: CRC Staff Update – Providing Grant Writing Services to Lunenburg County School System

As part of the CRC's ongoing efforts to provide grant writing services for Lunenburg County Public Schools, the following activities have taken place since March 20, 2018:

- I began work on an application to the Baseball Tomorrow Fund, to help pay for new ball fields. I started work with a target of submitting the application by April 1, which was the most recent deadline. On March 23, James Abernathy – Assistant Superintendent for Operations & Finance, advised by e-mail that the School Board wants to wait and apply during the next grant cycle (due July 1).
- I followed up with Mr. Charles Berkley, Superintendent, about the NFL Foundation player matching grant to see if he had spoken with the former NFL player from Lunenburg County about the grant (a current or former NFL player must match this grant with their own contribution). Mr. Berkley advised on April 6 that the former player is still not interested in participating.

As always, please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC
Charles Berkley, Superintendent



CRC March Items of Interest

New Ventures

- CRC sets date for CEDS Kick-Off Committee Meeting – Tuesday, April 3, 2018, 9:00-10:00 a.m. The Mill Room, (basement conference room) CRC Office Building, Farmville, VA
- CRC submits CRC Regional Top Priority Census Tracts for consideration of Opportunity Zone Designations.
- CRC provides GIS Maps to the Town of Phenix of Zoomed In Areas of the Phenix Tax Map.
- CRC assists Town of Farmville in administration of VDOT Buffalo Creek Pedestrian/Bicycle Bridge Trail Connection Project, including submittal of reimbursement requests to VDOT.
- CRC staff are assisting Amelia County in applying for VDH Funds to construct a 500,000 gallon water storage tank (application is due April 1).
- Next CRC Meeting date--Wednesday, April 18, 2018 at 9:30 a.m. CRC will be meeting in the Mill Room (basement of CRC office building). The meetings are joint meetings with the County Administrators. Budget Committee will be meeting at 8:30 a.m. prior to the CRC Regular Meeting.
- NOTE SCHEDULING CHANGE: May CRC Meeting will be held on Wednesday, May 30th at 9:30 a.m.

Activity

- CRC continues to follow-up with all 5 Member County School Systems to provide Grant Funding Opportunities.
- CRC staff are assisting Prince Edward County Schools in seeking funding sources for a Robotics4Autism Program and furniture for a planned computer/science/tech lab at the school system. Both WalMart and the Verizon locally have indicated an interest in assisting in these endeavors.
- CRC staff assisted Charlotte County Schools in coordinating with Southside Electric Cooperative to utilize SEC staff and equipment to place the new RH scoreboard on the High Schools Soft Ball Field.
- The Town of Drakes Branch has hired AMT to conduct the DCR funded Flood Protection Study. A contract has been signed and AMT has begun work on the Study.
- CRC staff are compiling data from the 3 Community Meetings held in January and February for the Update of the Lunenburg/Kenbridge/Victoria Comprehensive Plan.
- CRC staff are currently assisting the Town of Charlotte Court House in the VDOT Evergreen Road Sidewalk Project to review AMT's design and cost estimates to stay within budget.
- CRC is assisting the Town of Phenix with their funded Water System Improvements Project. The town selection committee has ranked Bond Counsel proposals. The Town plans to sign an agreement with VRA for financing once the selected Bond Counsel has come on board. Also, Appomattox Well Drilling conducted the required Well Test on March 14th.
- CRC staff assisted the Town of Dillwyn with pre-contract activities for the Town's funded CDBG Housing Project. CRC Staff and Town officials met with staff from DHCD for a Pre-Contract Review. All items were approved by DHCD. The Town of Dillwyn should receive a grant agreement the last week of March.
- Through the CRC awarded VDEM Grant for Emergency Planning Activities, staff are developing FEMA-approved debris management plans for all 5 counties. Staff are also in touch with localities and other agencies such as Piedmont Senior Resources, Red Cross, DCR, Virginia State Parks, etc. to develop MOUs for assistance in weather events.
- CRC approved Virginia Community Development Block Grant 2018 Regional Priorities for CRC Region.
- CRC approved CRC FY19 Rural Transportation Planning Work Program and Resolution Authorizing FY19 Transportation Funding

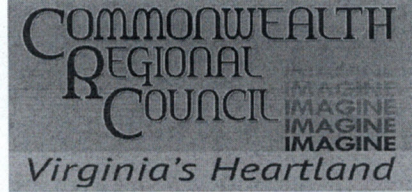
CRC April Items of Interest

New Ventures

- CRC holds CEDS Committee Kick-Off Meeting – Tuesday, April 3, 2018, 9:00-10:00 a.m. The Mill Room, (basement conference room) CRC Office Building, Farmville, VA.
- CRC submits Requests for Proposals (RFP) to hire Consultant to assist in the preparation of the Comprehensive Economic Development Strategy (CEDS).
- CRC staff assists Amelia County in applying for VDH Funds to construct a 500,000-gallon water storage tank.
- CRC Schedules Regional FOIA Training to be conducted by Mr. Alan Gernhardt, Executive Director, Senior Attorney with the Virginia Freedom of Information Council - May 24, 2018 at The Woodland Community Center, Farmville, VA. Morning sessions 9:00 – 12:15, and a afternoon session for Law Enforcement 2:00 – 5:00 p.m. Local government & law enforcement staff and members of the boards of supervisors are welcome to attend. (RSVP required).
- DEQ requests CRC assistance with the development of the Virginia Chesapeake Bay Phase III, Watershed Implementation Plan.
- CRC executes Agreement for the CRC to Provide Technical Assistance for the Town of Dillwyn Housing Rehab Project.
- CRC will assist US Census Bureau in the Participant Statistical Areas Program by coordinating the review, update and approval of statistical geography updates with interested stakeholders and counties.
- **NOTE CHANGE** in May CRC Meeting date--**Wednesday, May 30, 2018** at 9:30 a.m. CRC will be meeting in the Mill Room (basement of CRC office building). The meetings are joint meetings with the County Administrators. Budget Committee will be meeting at 8:30 a.m. prior to the CRC Regular Meeting.

Activity

- CRC staff attends and provides comments at the VDOT Spring SYIP Public Hearings in Lynchburg and Colonial Heights.
- CRC staff are continuing to assist Prince Edward County Schools in seeking funding sources for a Robotics4Autism Program. Staff have met with a local Verizon Store contact as a possible funding source.
- CRC staff has provided information to Charlotte County school officials regarding the FEMA Pre-Disaster Mitigation (PDM) Grant Program, possibly a source for funding an early warning system on school grounds.
- CRC Staff is assisting Lunenburg Schools to apply for the Baseball Tomorrow Fund. The School has decided to wait until next grant cycle (due July 1).
- CRC staff provided information to Buckingham County Schools for the School Resource Officer and School Security Officer Incentive Grant Program, and also advised of NRA National Shield Grant Program to fund initiatives to improve school security.
- CRC staff provided information to Amelia County Schools for Project Learning Tree's Green Work Grant Program that provides grants up to \$1000 to fund recycling activities.
- CRC provided 2017 Regional Recycling Report to member localities to be utilized in State reporting of recycling volumes.
- CRC notified the Town of Drakes Branch of the VDEM application period for the 2018 Mitigation Assistance Grant Program opening this Summer. The engineer for the Flood Study will be compressing his schedule to meet the needs of the Grant Application.



IN PARTNERSHIP WITH

The counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Memorandum

To: Lunenburg County/Town of Kenbridge/Town of Victoria

From: André V. Gilliam, Community Development Planner

Subject: Lunenburg/Kenbridge/Victoria Comprehensive Plan (Update)
Monthly Progress Report

Date: May 2, 2018

The CRC compiled the three Community Meetings information into a Summary Draft Report. This Report was presented to the Working Committee members on April 26, 2018. Committee members made a few additional recommendations regarding the PARK exercise and the Mapping exercise results. We are currently in the process of including the comments recommended by the committee now.

We also began a discussion of the Land Use phase of the Comprehensive Plan at the Working Committee meeting, and the members participated in a preliminary growth area mapping exercise. This information and the results of the Community meetings will be helpful in creating Land Use Maps for the Plan.

The CRC has been continuing to update key items in the Plan, as well as adding some new information from the committee and the community meetings held.

The next working committee meeting is scheduled for Thursday, June 21, 2018, 3:30 p.m., at Victoria Town Hall, where the Working Committee will focus on the Land Use Phase of the Plan.